

Claire Reed

EXPERIENCE

Albanese Confectionery, Hobart & Merrillville — *Retail/Retail Packaging*

Nov 2020 - PRESENT

Assist customers with purchase decisions, stock shelves, collect payment using point of sale system, greeter, inventory, quality control, packaging items, decorating.

United Way of Porter County: AmeriCorps, Valparaiso — *Capacity Builder*

June 2017 - Aug 2019

Graphic design recruitment, multimedia interviews, disaster relief and community service throughout NWI, event planning, capacity building.

Porter County Museum, Valparaiso — *Volunteer Coordinator*

April 2018 - Aug 2019

Administrative work, tour guiding and general customer service, volunteer management, event planning; exhibit design and production, scholarly research, presentation material writing and composition, collections cataloging and documentation.

Art Barn, Valparaiso — *Volunteer Coordinator & Instructor*

June 2017 - April 2018

Gallery assistant, program developer, volunteer management, organization, Art Blitz Festival Coordinator, community outreach, watercolor instructor, scheduling, curriculum & lesson plan development, volunteer recruitment and training, art collection inventory.

EXHIBITIONS

Roots Cafe Solo Show 2017

Valpo Pop-Up 2017

Chesterton Women's Club Art Show
2013 & 2017

Elgin Art Show 2016

Illinois Watercolor Society 2016

AWARDS

Indiana Arts Commission: Indiana
Arts Homecoming Scholarship 2018
On-Ramp Grant 2018

Art Barn Purchase Award 2017

Chesterton Arts Center: Chesterton
Women's Club Art Show Popular
Award 2013 & 4th Place 2017

SKILLS

Watercolor | Photography |
Mixed - Media | Matting |
Framing | Illustration |
Photoshop | InDesign |
Illustrator | Microsoft Office |
Google Suite | PastPerfect
Software | Website Design

COMMUNITY SERVICE

Friends of the Veterans
Memorial Parkway
2020-2021

Newfields Winterlights Fest
2019

IN Dunes beach cleanup w/
Mermaidstraw 2019

UWPC Half Marathon
2017-2018

Computer assistant at JSE
2013 - 2018

Chesterton Art Fair 2012

Campaign participant for Deb
Porter, candidate elect 2012

EDUCATION

**American Academy of
Art, Chicago — BFA
*specializing in watercolor***

Sept 2013 - May 2017

CONTACT

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